



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

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| PUBLIC MEETING MINUTES: | BOARD OF PROFESSIONAL LAND SURVEYORS |
| MEETING DATE AND TIME: | Thursday, March 16, 2017 at 8:30 a.m. |
| PLACE: | Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904 |
| MINUTES FOR APPROVAL: | April 20, 2017 |

MEMBERS PRESENT

Franco R. Bellafante, Professional Member, Chair
Charles Adams, Jr., Professional Member, Vice-Chair
James Bielicki, Jr., Professional Member
Kelly Katz, Professional Member
Carla Cassell-Carter, Public Member

MEMBERS ABSENT

Lakiyah Chambers, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General
Jennifer Witte, Administrative Specialist II
Tammy Chessher, Administrative Specialist II

OTHERS PRESENT

There were no others present.

Mr. Bellafante, before calling the meeting to order, extended a warm welcome to Theresa Hodge, Southern Zone Vice-President of NCEES, visiting the Board today.

CALL TO ORDER

Due to technical difficulty with the projector and internet access, the meeting experienced a delayed start.

Mr. Bellafante called the meeting to order at 8:44 a.m.

REVIEW OF MINUTES

A motion was made by Mr. Katz, seconded by Mr. Bielicki, to approve the minutes from the February 16, 2017 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Conduct Deliberations from Public Hearing Regarding Proposed Amendments to Board's Rules and Regulations

Mr. Maloney stated that the Board held a public hearing on February 16, 2017 proposing to make revisions to their Rules and Regulations. The proposed revisions will eliminate references to the continuing education ethics requirement and revise the list of crimes substantially similar to the practice of land surveying. Ms. Witte verified that there have been no written comments received. There were no public comments.

A motion was made by Mr. Katz, seconded by Mr. Bielicki, to accept the proposed rules and regulations as published in the Registrar of Regulations. The motion was unanimously carried.

Mr. Maloney advised that the new regulations will be published May 1, 2017 and go into effect May 11, 2017.

Continued Discussion of Plan Certification Notes

Ms. Witte verified that to date, there had been no suggestions for alternate or additional language or layout for the certification notes received from the Board members. It was decided to continue this discussion at the April 20, 2017 meeting and in the interim anyone with suggestions would need to submit them Ms. Witte, who will then distribute to the Board members in preparation for future discussion.

NEW BUSINESS

Visit from Teresa Hodge with NCEES

Theresa Hodge, Southern Zone Vice President with NCEES, paid a visit with the Board to discuss the organizational structure of NCEES, the new E3 system and the new surveying award.

Ms. Hodge advised that currently there are 596 licensing board members with NCEES of which 184 are licensed surveyors. There are two meetings a year. Ms. Hodge welcomed the attendance of both Mr. Bielicki and Mr. Katz to the Northeast/Southern Zone joint interim meeting which will be held April 27–29 in St. Thomas, Virgin Islands.

In 2016, the NCEES Surveying Education Award was introduced to recognize surveying and geomatics programs that best reflect the NCEES mission of advancing surveying licensure in order to safeguard the public health, safety and welfare. Ten programs each receive \$10,000 cash award to assist with their continued efforts to promote the importance of licensure.

Ms. Hodge briefly went over the participation and pass rates for the FE and PS exams. She added that in July 2017 there will be some new additions to the exam in the forms of multiple correct, drag and drop and fill in the blank questions.

Ms. Hodge advised the Board of some of the tools that are available to members through the MyNCEES website. One of the beneficial features is a CPC tracking where members can identify the state licensing Boards that they wish to track CPC requirements. They would then simply log in, select the state, and enter the CPC course information and corresponding professional development hours. In addition, supporting documentation can be uploaded such as certificates of completion. The member will then be able to view a side-by-side comparison of the state's requirements and their completed courses.

Review for Approval of Professional Development Hours

After review, a motion was made by Mr. Katz, seconded by Mr. Bielicki, to approve the professional development hours as follows:

National Society of Professional Surveyors

National Surveying, Mapping and Geospatial Conference National Society of Professional Society, 16 hours

Geomatics

Floodplans and FEMA/NFIP for Land Surveyors and Engineers, 8 hours

PA Society of Land Surveyors

GPS Dilutions of Precision, 1 hour

The motion was unanimously carried.

Review of Professional Land Surveyor Reciprocity Applications

After review, a motion was made by Mr. Bellafante, seconded by Mr. Bielicki, to approve Eric Tolley for licensure contingent on receiving a passing score of the Delaware Drainage and Jurisprudence exam. The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Ms. Witte advised the Board that there were two candidates that took the Delaware Drainage and Jurisprudence exam on Friday, March 10, 2017. Both candidates failed the exam.

Mr. Bellafante advised that he attended a DAS meeting on March 1, 2017 where he learned that there are only 8 licensed surveyors in Kent County. He asked the Board's attorney in the instance of a shortage of licensees in the three individual counties in Delaware, what is done when there is a vacancy on the Board with no licensee to fill it. Mr. Maloney stated to date, he had not experienced this situation and wasn't sure what protocol would be.

Mr. Bielicki inquired about the process for filing a complaint.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be April 20, 2017 at 8:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Bielicki, seconded by Mr. Katz, to adjourn the meeting at 10:03 a.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II